



Rudder2

MAST ACADEMY TRAINING PORTAL

Introduction for Workplace and Company Trainers

The MAST Academy training platform **Rudder2**, is a significant step in enhancing the learning experience for apprentices and learners.

As a Workplace Trainer, you will be able to use **Rudder2** to view their reports and comments from their MAST Training Advisor.

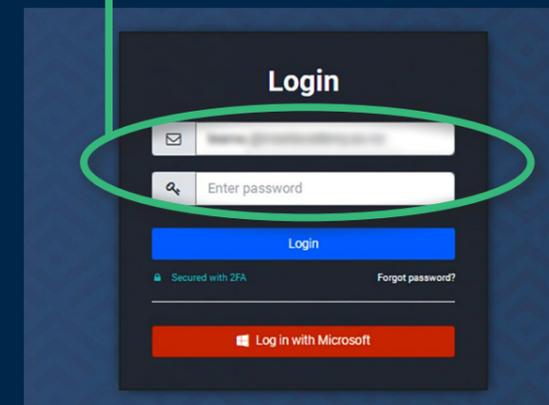
Login details are emailed to **Workplace & Company Trainers** from **MAST@mastacademy.com**

Logging in

Go to: **mastacademy.com** > **Login**, then select **Workplace & Company Trainer Login** and **Access Rudder2**

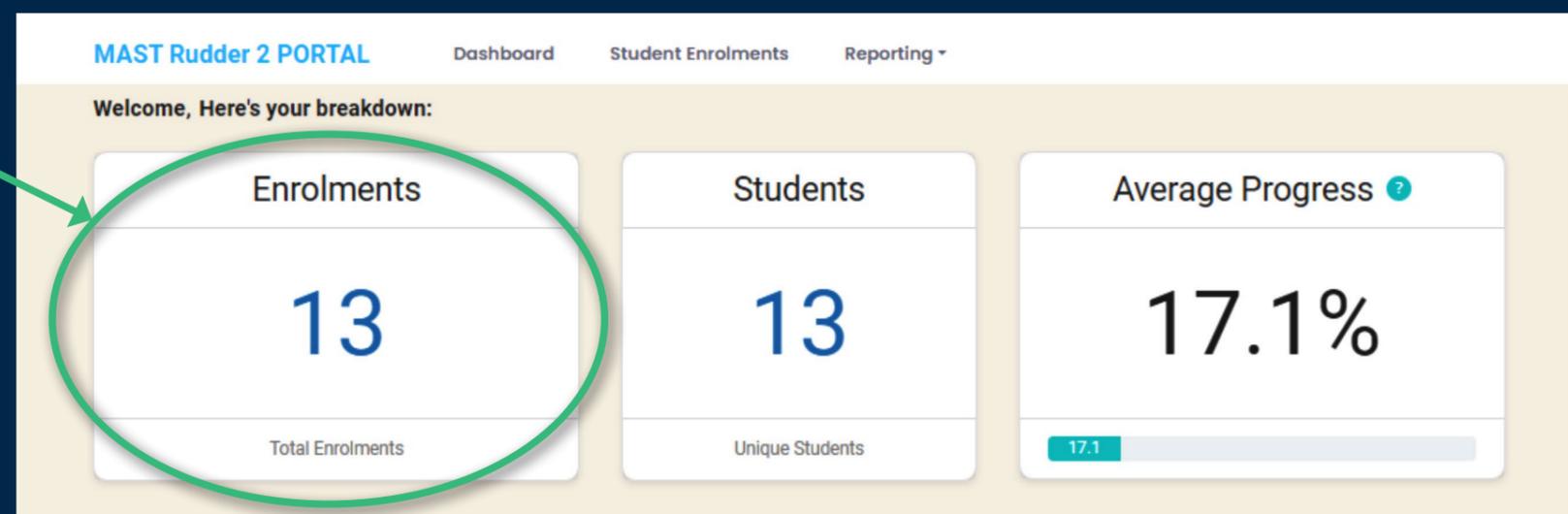


Use the details sent to you by MAST to log in



When you login for the first time, you will be asked to **set and confirm a new password**

Once logged into your portal you can view information about your apprentice(s) by clicking on **Enrolments**.



On the **Student Enrolments** page, you can view the latest progress report for each apprentice, track their training progress, and check their credit achievements.

Click the name to see further information and view enrolment details (see next page)

Click to view progress report

Student Enrolments

8 All Active 0 All Inactive 0 Finished Completed 8 Confirmed 0 Provisional 0 Cancelled

Search: Search Clear All Show 10 entries

Showing 1 to 8 from recent 8 records

ID	Name	Programme	Start	End	Status	Progress	Achieved/Total Credits	Actions
660187	[Name]	9820v2, NZ Apprenticeship in Production Boat Building - Composite L4 v2 (245)	2024-03-11	2027-09-22	Confirmed	16.33%	40/250	
17540	[Name]	9820v2, NZ Apprenticeship in Production Boat Building - Composite L4 v2 (245)	2023-07-13	2027-02-13	Confirmed	22.59%	66/290	
17170	[Name]	9820v2, NZ Apprenticeship in Production Boat Building - Composite L4 v2 (245)	2023-03-13	2026-10-13	Confirmed	35.51%	87/299	
17153	[Name]	9820v2, NZ Apprenticeship in Production Boat Building - Composite L4 v2 (245)	2023-03-13	2026-10-13	Confirmed	32.65%	80/282	
16512	[Name]	9820v2, NZ Apprenticeship in Production Boat Building - Composite L4 v2 (245)	2022-06-14	2026-01-14	Confirmed	26.94%	71/269	
15134	[Name]	9820v2, NZ Apprenticeship in Production Boat Building - Composite L4 v2 (245)	2021-08-02	2024-05-08	Confirmed	75%	185/252	
15044	[Name]	9820v2, NZ Apprenticeship in Production Boat Building - Composite L4 v2 (245)	2021-08-02	2024-03-26	Confirmed	70.83%	170/247	
15043	[Name]	9820v2, NZ Apprenticeship in Production Boat Building - Composite L4 v2 (245)	2021-08-02	2024-03-26	Confirmed	79.17%	195/247	

Previous **1** Next

Student Enrolment: Learner further information

In the **Components** tab you can view the units the apprentice or learner have finished or need to complete.

In the **Event Log** you can see comments from the MAST Training Advisor.

The **Student Calendar** shows upcoming Training Advisor visits and block courses that the apprentice or learner is enrolled in.

View contact details

Student Details **Components** Event Log Student Calendar

Total EFTS: **0.0000** Progress: **44.4 %** Total Components: **9** Total Credits: **40**

Search:

Showing 1 to 9 of 9 entries

OoD ↑	Component	Start ↑	End ↑	Status ↑	Completion ↑	Achieved Credits
001	☉ Contribute to a project team in a marine or composite workplace (Unit Standard)	01-01-2024	30-06-2024	Confirmed	1 Still to complete	
001	☉ Describe the properties and uses of aluminium alloys in boatbuilding (Unit Standard)	01-01-2024	30-06-2024	Confirmed	1 Still to complete	
001	☉ Produce templates or patterns used in the marine industry (Unit Standard)	01-01-2024	30-06-2024	Finished and Completed	2 Completed successfully	4

In **Rudder2**, your apprentice or learner uses a **Learning Portal** where training units are assigned by their MAST Training Advisor.

Trainer verification

Learners must get completed assessments checked and verified by their Workplace Trainers. They can present assessments for signing in one of these ways:

1. Fill out the **digital PDF** assessment and email it to you for signing
2. Use the **mobile app** to complete the PDF assessment and present it for in-app viewing and signing.
3. **Print the PDF** and get a physical signature.

To view and sign assessments, download the free Adobe Acrobat Reader to your computer.

View the MAST guide to signing digital PDF assessments [here](#).

Once the assessment is completed and signed the learner will upload to their MAST Learning Portal.



Contact Us

If you have questions you can send a message to helpdesk@mastacademy.com

